



Community Member Sponsorship Application Form

SECTION 1 - APPLICANT'S DETAILS

Applicant's Name _____

Applicant's Parent/Guardian (if under 18 years) _____

Residential Address _____

Email Address _____

Telephone/Mobile _____

Name of community group/club/not-for-profit that the applicant is a member of and whose activities relates to this application _____

Has the applicant received DCA sponsorship this financial year? Yes No

SECTION 2 - OBJECTIVES

Tell us about your community group/club/organisation: please include information on what your group does and why, who your members are and how many you have, where and when you meet, and explain how your objectives and activities align with DCA's funding objective.

SECTION 3 - EVENT/ACTIVITY

Please highlight how the event/activity you are attending relates to DCA's funding objective when answering the following questions.

What is the event/activity you are planning to undertake, for which you are seeking funding from DCA?

How will the applicant be positively impacted by this activity/event?

Explain in detail how the applicant will inform his/her group, school, team, or community of their experience and key learnings as a result of their involvement in the activity/event?

SECTION 4 - FINANCIALS

What is your expected total cost of the event/activity? _____

What other sources of funding have you applied for, and how much money have you requested? _____

How much money are you requesting from DCA specifically? (Amount is capped at \$250/applicant) _____

How will the DCA donation you are requesting be spent, specifically, if approved? Please provide quotes if available.

SECTION 5 - ACKNOWLEDGMENT OF FUNDING

Do you require the DCA banner or flag for your event? Yes No

If so, what date will you collect the item/s? _____ Return date: _____

Are there any other additional ways you will communicate DCA's support of your event?

SECTION 6 - CONDITIONS OF SPONSORSHIP

I have attached a letter of support from the community group/club/not-for-profit that I am a member of and that this application is related to.

I have suitably demonstrated in my application how I will inform my group, team, school or community group of my experience and key learnings as a result of my involvement in the event or activity.

I agree that I may only be awarded DCA sponsorship once per financial year.

I agree that cheques for approved sponsorship which are not collected after three months from notification will be cancelled.

I agree to provide DCA with an electronic report within 30 days of completion of the event/activity. (Report must be at least 100 words and include a minimum of 3 photos)

I agree to provide the DCA with receipts within 30 days of completion of the event or activity as part of the acquittal.

I agree that funds unspent at the end of the event or activity must be returned to the DCA within 30 days of the completion of the event or activity.

SECTION 7 - DECLARATION

I hereby certify that the information contained herein, is to the best of my knowledge, true and correct.

Name of Applicant _____

Signature _____
(if applicant is under 18 years parent/guardian to sign)

Date _____